

### **East Bank Middle School Classroom/School Rules for iPad Learning and Engagement**

Students must understand that the iPad is a tool for learning and that its use is a privilege - not a right. The iPad is to be used to enhance the educational experience and shall not become a classroom/school distraction.

1. **Stay with the class** - Students must follow the direction of the instructor. When in use, the iPad has a specific purpose, and students have to be in the correct App following along at all times with the class. Students found to use the device inappropriately will lose the privilege of its use and may be required to monitor the learning by watching or observing another student for the class.
2. **Sounds**- Mute will be used at all times unless specifically instructed otherwise by the teacher to avoid disruption. When appropriate, students may be permitted to use earbuds.
3. **Use of the Internet** – All use of the Internet will be done through the Kanawha County Schools portal both at school and at home. The user has no rights to privacy while using a school-supplied device and all use of the device can be tracked and monitored. Users agree to abide by Acceptable Use Policies established by Kanawha County Schools and will only access appropriate websites and sources found on the Internet.
4. **Sites and Apps Not Permitted** - Certain sites and applications are inappropriate for school devices and will not be permitted. Social networking sites such as Facebook, Instagram, and other similar sites, as well as personal email accounts, are not permitted for use on school devices.
5. **iPad Use** - The acceptable use of the iPad is on a desk, not in the lap. The iPad should never be put in airplane mode, unless you are in fact, on an airplane. You are not to put the iPad into Do not Disturb Mode. These two factors hinder us in assisting you if you lose your iPad. This could become costly for you if you are not able to locate your device.
6. **Restricted Areas for Devices** - Devices will be secured in the classroom or locker as directed by the teacher when students are entering a restricted area of use. Restricted areas where iPads are not to be used are the bathrooms, locker, and/or dressing rooms. Device use will not be permitted in the hallways during transitions.
7. **Device Readiness** - Students are expected to bring the device to school every day ready for use. This means devices must be charged fully and carried from class to class by the student. Students will not be permitted to retrieve iPads from lockers or to use other student's devices. Work must be completed with or without devices.
8. **Ownership Concerns** - iPads are the property of the Kanawha County Board of Education. Students must turn over an iPad immediately upon request by any adult, supervisor, or teacher in the school at any time, for **any** reason. Students must understand and know that random spot checks may be conducted for compliance and checking of appropriate use in the school. Any student who fails to relinquish the device upon request will lose the privilege of using an iPad. Work must be completed with or without devices.
9. **iPad's and Extracurricular Activities** – Coaches/sponsors for individual activities may determine whether or not iPads are allowed to be on buses or at particular events. Students are responsible to secure all devices in a secure/locked location when iPads are restricted during extracurricular activities.
10. **Technology Support for iPads** – Support will be available any time during the business/school day at EBMS, see Mrs. Kise for assistance. After hours support will not be available.
11. **iPads in Unsupervised Areas** - Under no circumstances should iPads be left in unsupervised (unsecured) areas. Unsupervised areas include the school grounds and campus, commons area, the lunchroom, locker rooms,

Student Name : \_\_\_\_\_ Grade: \_\_\_\_\_ WVEIS: \_\_\_\_\_

field house, library, unlocked classrooms, dressing rooms, gymnasiums, and hallways. Any iPad left in these areas is in danger of being stolen. If an iPad is found in an unsupervised area, it will be taken to the office and disciplinary action may be taken.

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### **Student Discipline for Technology Violations**

If a student violates any part of the above policy or the county policy, he/she may be subject to the following disciplinary steps: (Discipline will be determined based on the severity of the issue.)

- Warning for minor offenses
- Student(s) may be required to check-in/out their iPads from Mrs. Kise for a determined amount of time.
- Loss of iPad use while being required to complete coursework for a determined amount of time.
- Permanent loss of iPad for the remainder of the year
- Disciplinary/Legal action as deemed appropriate

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⇒EBMS has my permission to use the following information about my student on:

**the school website, the front Marquee, Schoology, the Lobby television, or within the school, on walls, to recognize my student's achievements.** (Parents/guardians please initial)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Individual Photos \_\_\_\_\_ Group Photos \_\_\_\_\_

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**Students who withdraw, are expelled, or terminate enrollment at East Bank Middle School for any reason must return their iPad on the date of termination with charging cable and brick.**

**✓ I agree to the rules and regulations in the above document:**

Student Name (Please Print): \_\_\_\_\_ Grade: \_\_\_\_\_ WVEIS: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (Please Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Email: \_\_\_\_\_ Parent Phone: \_\_\_\_\_